



## Standard Bidding Document

<b>Name of Work</b>	Labour for Laying of Brick Bat Coba for Construction of Disaster Recovery Centre at Narwal.
<b>District</b>	Jammu
<b>Unit</b>	JKPCC Ltd. Unit 7 <sup>th</sup> Jammu
<b>Estimated Cost</b>	Rs. 0.75 Lacs
<b>Time of Completion</b>	15 Days

# NOTICE INVITING TENDER

E-NIT No. 08 of 2018-2019 Dated: 24-01-2019.

On behalf of the Managing Director J&K PCC Ltd., e-tenders on item rate basis are invited from approved and eligible contractors registered with J&K State Govt. / CPWD, Railways/ Empanelled Pieceworkers of JKPCCLtd. for the work mentioned below:-

S. No.	Description of work	Approx. Cost	Earnest Money	Tender Cost	Time of Completion
1.	Labour for Laying of Brick Bat Coba for Construction of Disaster Recovery Centre at Narwal.	Rs. 0.75 Lacs	Rs. 1,500/-	Rs. 500/-	15 Days

## Scope of work:-

### Labour for Laying of Brick Bat Coba for Construction of Disaster Recovery Centre at Narwal.

1. The bidding documents can be downloaded from the website <http://jktenders.gov.in> from 25-01-2019 time 1400 Hrs to 05-02-2019 upto 1600 Hrs.
2. The bids shall be deposited in electronic format on the website <http://jktenders.gov.in> from 25-01-2019 time 1400 Hrs to 05-02-2019 upto 1600 Hrs.
3. The complete bidding process will be **online**.
4. The original instruments in respect of cost of bid documents and EMD must be delivered to the Deputy General Manager, Unit-7<sup>th</sup> Jammu by L1 bidder before allotment.
5. Bids must be accompanied by bid security as specified payable at Jammu pledged in favour of **Dy. General Manager, JKPCCLtd., Unit-7<sup>th</sup> Jammu** and **cost of tender document shall be** deposited into the Bank account by the bidder for which the following information can be used by the bidder.
  - i) **Name of the Bank = J&K Bank Ltd.**
  - ii) **Account title = Financial Controller JKPCCLtd., (Current Account)**
  - iii) **Account No. = 0084010100002408**
  - iv) **Branch = New Secretariat Road Srinagar.**
  - v) **IFSC Code = JAKAOPROMPT**

vi) **Swift Code** = **JAKABBINRSGR – Optional**

**The bidders shall upload scanned copy of bank payment acknowledgement slip.**

Bid security will have to be in shape of CDR/FDR shall have to be valid for 6 months or more after last date of receipt of Bid.

6. Technical bids of bidders shall be opened online in the office of Dy. General Manager, JKPCC Ltd. Unit 7<sup>th</sup>, Jammu on **06-02-2019 at 1400 Hrs.**
7. Financial bids will be opened online at the date convenient to the department and will be intimated later on in the office of Dy. General Manager, JKPCC Ltd. Unit 7<sup>th</sup>, Jammu.
8. Bid documents can be seen at and downloaded from the website <http://jktenders.gov.in> bid documents contain qualifying criteria for bidders, specifications, bill of quantities, conditions and other details.
9. The site for the work is available.
10. The bid for the work shall remain open for acceptance for a period of **90 days** from the date of opening of bids. If any bidder / tenderer withdraws his bid / tender before the said period or makes any modifications in the terms and conditions of the bid, the said earnest money shall stand forfeited.
11. A bidder shall not be permitted to bid for works in the jurisdiction of officer responsible for award and execution of contract in which his or his spouse's near relative (defined as first blood relations, and their spouses) is posted as Divisional Accountant or as an officer in any capacity between the grades of Superintending Engineer and Assistant Engineer (both inclusive).
12. No engineer of gazette rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the State Government is allowed to work as a contractor for a period of two years after his retirement from Government Service, without Government permission. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government as aforesaid before submission of the tender or engagement in the contractor's service.
13. Other details can be seen in the bidding documents.
14. Any other information regarding e-tendering process can be had from the Office Deputy General Manager JKPCC Ltd. Unit 7<sup>th</sup>, Jammu or E-Tendering Cell, Head Office Jammu.

15. **Instruction to bidders regarding e-tendering process.**

- a. The interested bidder can download the bid from the website <http://jktenders.gov.in>. Bidders are advised to download bid submission manual for the help of bid submission process from the downloads option as well as from Bidders Manual kit on website <http://jktenders.gov.in>.
- b. To participate in bidding process, bidders have to get digital signature certificate card as per information technology Act- 2000, to participate in online bidding. This certificate will be required for digitally signing the bid. Bidders can get above mentioned digital signature certificate card from any approved vendors. The bidders who already possess valid digital signature certificates card, need not to procure new digital signature certificate card.
- c. The bidders have to submit their bids online in electronic format with digital signature. The bids proposed without digital signature will not accepted.
- d. Bids will be opened online as per time schedule mentioned in tender document.
- e. Before submission of online bids, bidders must ensure that scanned copy of all the necessary documents have been attached with bid.
- f. The department will not be responsible for delay in online submission due to any reasons.
- g. All required information for bid must be filled and submitted online. The bidder should recheck his online document before submission online otherwise damaged/ corrupt document shall not be considered in any case.
- h. The original instruments in respect of cost of bid documents & EMD must be submitted to Tender Inviting Authority by Registered Post/ Courier / Hand as per time schedule specified otherwise bid shall be treated non responsive out rightly.
- i. The details of hard copies of original instruments in respect of cost of bid documents & EMD specified in the tender documents should be the same as submitted online otherwise tender will summarily be rejected.

- j. Bidders can contact the undersigned or concerned DGM any guidance for getting DSC or any other relevant details in respect of e- tendering process.
16. Bidders are advised not to make any change in BOQ contents or its name in no case they should attempt to create similar BOQ manually. The BOQ downloaded should be saved with the same name as it contains.
17. Bidders are advised to scan their documents at 100 DPI (Dots per inch) resolutions with black and white, JPEG scan properly convert scanned images to PDF.
18. The guidelines for bidders to submit bid online can be downloaded from website <http://jktenders.gov.in>

No:- JKPCC/  
Dated:-

**Deputy General Manager,  
J&K PCC Ltd. Unit 7<sup>th</sup>,  
Jammu.**

**Copy to the:-**

1. Executive Director, JKPCC Ltd., Jammu for information.
2. Financial Controller JKPC Ltd. Jammu for favour of information.
3. General Manager, JKPCC Ltd., Jammu for information.
4. Deputy Director, Information Department Jammu with the request that e- tender notice may kindly be published in two leading local English dailies.
5. Pvt. Secretary to M.D for kind information of the Managing Director, JKPCC Ltd.
6. Technical Officer to M.D., JKPCC Ltd., Jammu for information.
7. I/c E-tendering cell, Head Office Jammu for uploading the tender on official website [www.jktenders.gov.in](http://www.jktenders.gov.in).

## GENERAL CONDITIONS OF THE CONTRACT

1. Rates to be quoted shall be inclusive of all Govt. taxes i.e. Toll Tax, freight, insurance, loading and unloading **but excluding GST which shall be paid as applicable at the time of payment.**
2. Managing Director shall be at liberty to accept / reject any tender without assigning any reason thereof and can hold negotiations with tenderers to negotiate the rate and shall have right to approve more than one brand .

### **3. Specification**

Material Supplied shall be strictly as per the specifications, terms and conditions of the supply order. If required, the department shall get the quality test of the product conducted from any Govt. Lab. of national repute as approved by concerned Deputy General Manager. The testing & carriage charges of the samples shall be borne by the supplier.

### **4. Validity**

The bid shall be unconditionally valid for a period of **90 days** from the actual date of opening of financial bid. The department shall retain the right to ask for extension of the validity period, if necessary.

### **5. Insurance**

It shall be the responsibility of the supplier to deliver the goods in sound condition at the designated place. For this purpose, the supplier shall insure the material against all risks during transit or full delivered value of the material up to the destination at his own and nothing on account of this insurance shall be paid to the supplier.

### **6. Arbitration**

All legal proceedings in connection with the order/ tender will be subject to the jurisdiction of local courts of Jammu and Kashmir State only. In case of any doubt,

dispute or difference arising out of the contract, the same shall be referred to the Managing Director JKPCC Ltd. Whose decision shall be binding upon both the parties.

## **7. Award of contract**

1. Once the offer is accepted by the department, acceptance of the same i.e. rates shall remain valid for 365 days from the date of allotment.
2. The department shall not be bound to accept the lowest or any tender and reserves to itself the right of accepting the whole or a portion of any of the tender as it may deem fit, without assigning any reasons thereof.
3. Managing Director JKPCC shall have the discretion to accept or reject any or all the tenders or whole without assigning any reasons thereof. JKPCC reserves the right to approve more than one brand for a particular item but the same shall not bestow any claim on the successful tenderer to that particular quantity of sample/item. The actual purchase shall depend upon the actual requirement of a particular work.

## **8. Price Fall clause**

The tenderer shall bear in mind that if it comes to the notice of JKPCC that they have within the currency of contract offered a lower rate to any other party within the territorial limits of J&K state, Price fall clause shall be invoked and proceeding shall be started for affecting recoveries of the difference for the whole lot out of the outstanding payments including the payments already made to the firm by the department.

## **9. Specifications**

All the material supplied shall be of First quality conforming to the latest relevant IS standards and specifications contained in the B.O.Q.

**Dy. General Manager,**  
JKPCC Ltd. Unit 7<sup>th</sup>,  
Jammu,

## QUALIFICATION CRITERIA

**Bidder must upload the following documents online on [www.jktenders.gov.in](http://www.jktenders.gov.in) for their eligibility for participation.**

1. Scanned copy of Receipt of deposit for tender document cost.
2. Scanned copy of Earnest Money-CDR/FDR
3. Scanned Copy of Registration Certificate duly renewed for the current year as Contractor/ Firm with State/ Central Govt. Department/ Empanelled Pieceworkers of JKPCC Ltd.
4. Scanned Copy of Pan Card
5. Scanned Copy of GST Registration
6. Scanned Copy of Successful completion certificate for similar nature of work of any Govt./ Semi Govt. Department issued by the officer not below the rank of Executive engineer/ Dy. General Manager.
7. Affidavit regarding correctness of information provided in the tender “**Annexure-A**”.
8. BOQ (Excel file)

**Deputy General Manager,  
J&K PCC Ltd. Unit 7<sup>th</sup>, Jammu.**



**ANNEXURE-A**

**AFFIDAVIT**

1. I, the undersigned, do hereby certify that all the statements made in the required statements are true & correct.
2. The undersigned also hereby certifies that neither our firms M/s\_\_\_\_\_ have abandoned any work in JKPCC Ltd. or any other Department nor any contract awarded to us for such works have been rescinded, during last five years prior to the date of this bid.
3. The undersigned hereby authorize (s) and request (s) any bank, person, firm or corporation to furnish pertinent information deemed necessary & requested by the department to verify this statement or regarding any (our) competence and general reputation.
4. The undersigned understands and agrees that further qualifying information may be requested and agrees to furnish any such information at the request of the department/project implementing authority.
5. That I have not been debarred / blacklisted for supplying in any other Department of Govt. of Jammu and Kashmir.

\_\_\_\_\_  
(Signed by an Authorized Officer of firm)

\_\_\_\_\_  
Title of Officer

\_\_\_\_\_  
(Name Firm)

\_\_\_\_\_  
(Date)