

Tender Document for:- Installation & Commissioning of Audio Visual System in the Meeting Hall of Divisional Commissioner Jammu

General Information

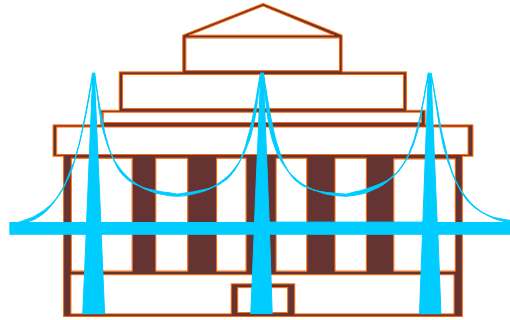
Tender Notice No. : JKPCC/J/E/NIT: 119 dt: 11-08-2011
Earnest Money : 2% of quoted value
Date of issuance of Tender document : 11-8-2011 to 30-08-2011
Date for receipt of tender : On 30-08-2011 upto 4.00 PM
Date for receipt of tender : On 30-08-2011 upto 4:00PM (**By post only**)
Tender Cost : Rs. 500.00
Date for opening of tender : 30-08-2011 or any other date convenient to opening authority.

Issued to M/s _____

Against G.R No. _____

Sd/-
Deputy General Manager,
JKPCC Ltd., Electric unit,
Jammu

Jammu and Kashmir Projects Construction Corporation Ltd.



Tender document

For

Installation &
commissioning of audio
visual system in the meeting
hall of div.com. jammu

JAMMU & KASHMIR PROJECT CONSTRUCTION CORPORATION LTD.

Office of the Dy.General Manager,Electric Unit,Jammu.

ABBREVIATED SHORT TERM TENDER NOTICE

NIT No.: 119

Date: 11-8-11

Sealed tenders affixed with Rs 5/= revenue stamp are invited on behalf of Managing Director J&KPCC Ltd. Panama Chowk, Rail Head, Jammu from the reputed firms for installation & commissioning of Audio visual system in the Meeting Hall of Divisional Commissioner at Divisional Commissioner Building at Rail Head Panama Chowk Jammu.

<u>S.No.</u>	<u>Particulars</u>	<u>Earnest Money</u>
1	Installation & commissioning of Audio Visual System in the Meeting Hall of Divisional Commissioner Jammu (As per Annexure- A of Tender Document)	2% of quoted value

Detailed tender document can be had from the office of Dy. General Manager Electrical Unit J&KPCC Ltd. Rail head, Panama Chowk, Jammu against cash payment (non-refundable) of Rs 500/- or demand draft from any scheduled bank in favour of Dy. General Manager Electrical Unit J&KPCC Ltd. Jammu on any working day up to 30-08-2011 during office hours. The tenders shall be addressed to the Managing Director, J&K Project Construction Corporation Ltd. Rail head, Panama Chowk, Jammu so as to reach his office on or before 30-08-2011 upto 4:00 PM through speed post/registered post/courier only. The tenders shall be opened on the same date or any subsequent date suitable to the Managing Director, in the presence of the tenderers or their authorized representatives who may wish to be present.

Note :

All details can be seen on our website www.jkpcc.com.

Sd/-
Dy. General Manager,
Electric Unit, J&KPCC Ltd.,
Jammu.

JAMMU & KASHMIR PROJECT CONSTRUCTION CORPORATION LTD.
NOTICE INVITING TENDER

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- The tenders shall be addressed to the Managing Director, J&K Project Construction Corporation Ltd. Rail head, Panama Chowk, Jammu, so, as to reach his office on or before 30-08-2011 upto 4:00 PM. The tenders shall be opened on the same day or any subsequent date convenient to the Managing Director, in the presence of the tenderers or their authorized representative who may wish to be present.
- The application for the tender documents shall be entertained only from those prospective tenderers who shall fulfill the following conditions supported by documentary evidence:-
 - a. Experience Certificate
 - b. Registration Certificate.
 - c. Valid TIN No.
 - d. Authorized registered dealer / partner of the brands .
- The tender shall be accompanied by the earnest money in the shape of CDR/FDR, pledged in favour of Accounts Officer J&KPCC Ltd. Jammu.
- The earnest money along with commercial terms & conditions and rates shall be placed in separate sealed envelopes, each marked Part I & Part II respectively. Both these envelopes shall be submitted in another sealed envelope. Part II of the tender of only those tenders shall be opened at predetermined date & time, whose earnest money & technical suitability is found to be in order.

Sd/-
Dy. General Manager,
Electrical Unit, JKPCCLtd.,
Jammu.

INSTRUCTIONS TO THE TENDERERS

1. ELIGIBLE TENDERER:-

The tenderer shall provide the following satisfactory evidence:

- 1.1 Experience Certificate
- 1.2 Registration Certificate.
- 1.3 Valid TIN No.
- 1.4 PAN No.
- 1.5 Authorized dealer/partner of brands whose products are quoted.

2. COST OF TENDERING:-

The tenderer shall bear all costs associated with the preparation & submission of its tender & the tendering authority (i.e. J&KPCC Ltd. Jammu) will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the tendering process.

3. EARNEST MONEY DEPOSIT:-

- 3.1 Earnest money equal to 2% of the quoted value in the shape of CDR/FDR, pledged in favour of Accounts Officer, J&KPCC Ltd. Jammu, shall be deposited along with the tender.

- 3.2 Earnest money will be liable to be forfeited on revocation of tender before the validity of the tender expires or on refusal of the tenderer to enter into a contract after award in made to the tenderer.

- 3.3 Earnest money given by unsuccessful tenderers will be refunded after the award of the contract to the successful tenderer.

- 3.4 Earnest money will be returned to successful tenderer after he furnishes security deposit for performance & duly enters into the contract.

- 3.5 No interest will be payable by the tendering authority (i.e. J&KPCC Ltd. Jammu) on the earnest money.

4. PERIOD OF VALIDITY OF TENDER:-

Tender offer shall remain open upto 120 days. A bid valid for a shorter period shall be rejected as being non-responsive.

5. PREPARATION & SUBMISSION OF TENDER:-

The tender shall be prepared complete with formats / schedules in two parts in sealed covers.

- (a) Part I. Technical Parts

This shall include the following:-

- (i) Earnest Money.

- (ii) All commercial terms & conditions as per Annexure B, C & D

- (iii) Qualifying requirements of the eligible tenderers as per clause 1 of Instructions to the tenderers.

- (b) Part II

This shall contain price bid and any other relevant information as per Annexure - A.

Following shall be super scribed on the envelopes of both parts:-

Part I

Technical
Tender No.
Name of work
Due date of opening.

Part II

Price
Tender No.
Name of work
Due date of opening.

Both Part I & Part II of the tender shall be individually sealed and super scribed as indicated above, and shall be enclosed in one main cover duly sealed & super scribed as:-

Tender for _____
Tender No. _____
Due Date _____
Containing Part I & Part II for this tender.

6.0 SIGNING OF THE TENDER:-

6.1 The original & all copies of the tender shall be typed or written in indelible ink and shall be signed by the tenderer or a person duly authorized to bind the tenderer to the contract. The letter authorization shall be indicated by written power of attorney accompanying the tender. All pages of the tender shall be signed or initiated by the person signing this tender.

6.2 The tender shall contain no alteration, omissions or addition, unless such corrections are initialed by the person signing this tender.

7.0 MODIFICATION & WITHDRAWALS OF TENDERS:-

7.1 The tenderer may modify or withdraw his tender after submission, provided that written notice of 'Modification' or 'Withdrawal' is received by the tendering authority (i.e. J&KPCC Ltd. Jammu) prior to the date fixed for submission of the tender.

7.2 The tenderer shall provide an original & specified no. of copies of any modification, in two inner envelopes duly marked "Tender modification-Original" and "Tender modification-copies". These envelopes shall be sealed in an outer envelop, which shall be duly marked "Tender Modifications" and addressed to the tendering authority (i.e. J&KPCC Ltd. Jammu) as in case of original tender submission process.

7.3 A bidder wishing to withdraw its tender shall notify the tendering authority (i.e. J&KPCC) in writing prior to the date fixed for tender submission.

7.4 Notice for withdrawal shall be addressed to the tendering authority (i.e. J&KPCC Ltd. Jammu) as in case of original submission of tender & it shall bear Name of work, NIT No. "Tender withdrawal Notice" on the envelop. Tender withdrawal notice received after the deadline fixed for submission of tenders, shall be ignored & tender will be deemed to be validly submitted.

7.5 No tender will be withdrawn in the interval between the tender submission deadline and expiration of the tender validity period. Withdrawal of tender during this period may result in tenderer's forfeiture of its EMD.

8.0 OPENING OF TENDERS:-

8.1 The competent authority will open the tenders including modification & withdrawals in the presence of tenderers or their designated representatives who choose to attend at the time, date & location stipulated in the NIT. The tenderers or their representatives who are present shall sign a register evidencing their attendance.

8.2 In the event of specified day for opening of the tenders being declared a holiday for the tendering authority (i.e. J&KPCC Ltd. Jammu), the tender will be received up to appointed time on the next working day.

8.3 Envelops marked "withdrawal" shall be opened first & name of the tenderer shall be read out. Tenders for which an acceptable notice of "withdrawal" has been submitted pursuant to clause 7 above shall not be opened.

8.4 Tenders will now be opened & Part II of tender of all the tenderer will be collected & sealed in a single envelop by the officer opening the tenders. Part I of the tender will be opened & its contents verified as per the requirement of the clause 1, 5 & 6 of the above for further process. Part II of the tender of only those tenderer shall be opened at the predetermined date & time, whose content of Part I qualify for further process.

8.5 Subsequently all envelops marked "Modifications" will be opened & submission therein read out in appropriate details.

8.6 Tenders not opened & read out at the tender opening time shall not be considered further, irrespective of the circumstances.

8.7 Conditional tenders will be rejected without giving any reason.

8.8 All disputes shall be subjected to jurisdiction of courts in Jammu city only.

8.9 The competent authority on behalf of J&KPCC Ltd. does not bind himself to accept the lowest or any other tender and reserves to himself the authority to reject any or all of the tenders received without assigning any reason. All tenders, in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the tenderer shall be summarily rejected.

8.10. Canvassing directly or indirectly in connection with tenders is strictly prohibited & the tenders submitted by the tenderer who resort to canvassing shall be liable for rejection.

8.11 The competent authority on behalf of J&KPCC Ltd. reserves to himself the right of accepting whole or any part of tender and the tenderer shall be bound to perform the same at quoted rates.

- 8.12. The contractor shall not be permitted to tender for the work in the department (responsible for award & execution of work) in which his near relative is posted as divisional accountant or as any officer in any capacity between the grades of Superintending Engineer or Assistant Engineers (both inclusive). Any break of this condition by the contractor would result in rejection of his tender for this said work.
- 8.13. No engineer of gazetted rank or other gazetted officer employed in engineering or administrative duties in an Engineering Department of the Govt. of Jammu & Kashmir shall be allowed to work as a contractor for a period of two years after his retirement from government services without the previous permission of the Government of Jammu & Kashmir in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found at any time to be such a person who had not obtained the permission of the Government of Jammu & Kashmir as afore said before submission of the tender or engagement in the contractor services.

GENERAL TERMS & CONDITIONS OF THE CONTRACT

1. SCOPE:-

This organization is executing internal / external electrification of various commercial buildings. It is the duty of the corporation to provide best quality of workmanship at reasonable rates to its clients. Keeping this in view, the scope of this document is to invite tenders from appropriate Firms for comparison of technical particulars as well as prices per unit.

2. TENDERER TO INFORM HIMSELF FULLY:-

2.1 The tenderer shall make independent enquiry as to the conditions & circumstances affecting his tender estimates & to the possibility of executing the works as described.

2.2 The tenderer shall be deemed to have carefully examined all the contract documents to his entire satisfaction. If he has any doubt as to the meaning of any portion of the contract document, he shall before signing the contract set forth the particulars thereof & submit these to the tendering authority (i.e. J&KPCC Ltd. Jammu) in writing in triplicate in order such doubt may be removed. The tendering authority (i.e. J&KPCC Ltd. Jammu) will provide such clarification as may be necessary in writing to the tenderer.

3.0 FORCE MAJEURE:-

3.1 Force majeure is herein defined as any clause which is beyond the control of the contractor which he could not foresee or with a reasonable amount of the delectance could not have foreseen and which substantially affects the performance of the contract.

3.2 The contractor shall not be liable for delay in performing his obligation resulting from any force majeure cause.

4.0 FIRM PRICE:-

The prices should be quoted for Jammu Distt. However 5% appreciation shall be allowed for districts of Rajouri, Poonch, Doda, Kishtwar and Ramban. Rates for rest of Places & Distts. of Jammu Province shall be at par to quoted rates.

5.0 DEDUCTIONS OF SALES TAX & INCOME TAX:-

Income tax will be deducted as source as per provision in the statutory rules.

6.0 TERMS OF PAYMENT:-

90% of the total payment will be made against delivery at destination, installation, commissioning and proper verification by the manager I/C of works. 10% of the total payment shall be kept as deposit and shall be released only after expiry of warranty period.

7.0 PERFORMANCE GUARANTEE:-

The work shall be guaranteed for a period of 18 months from the date of commissioning. The contractor shall give following guarantee in respect of the work to be executed:-

- (a) The work shall be free from any defect due to faulty workmanship.
- (b) The materials installed shall operate satisfactorily & reliably.
- (c) In case of device (LCD TV/ Projector) malfunction within warranty period, standby will be provided.
- (d) The vendor will provide training to clients authorized personnel to operate equipment
- (e) The vendor will provide one set of bound volume of all instruction books and manuals of all equipment provided.
- (f) Names of three major customers preferably Govt. or Semi Govt. to whom audio visual equipment is supplied in the preceding three years.
- (g) Annual Turn Over during 2009-2010, 2010-2011.(copies to be enclosed)

8. INSPECTION:-

The work shall be got tested from authorized / registered agency(Inspection agency,PDD) as per specifications and test report shall be supplied. All costs for inspection shall be borne by the tenderer.

9. AWARD OF CONTRACT:-

- 9.1 The successful tenderer will be notified by an allotment letter by the competent authority, through registered post to the address shown on his letter, that his tender has been accepted. This letter shall be treated as letter of Award or letter of Intent.
- 9.2 The tender together with letter of acceptance thereof shall constitute a binding contract between the successful tenderer & the J&KPCC Ltd. & shall form the foundation of rights & obligations of both the parties.
- 9.3 The terms arrived at during the process of clarifications vide Clauses 7 & 8 of Instructions to the Tenderer, will be reduced in writing to the specific agreed special conditions, prior to signing of the agreement & this shall form part of the contract.

10. ARBITRATION:-

In case of any dispute arising at any time between the contractor & the Corporation, the same shall be referred to Managing Director, J&KPCC Ltd. J&K state, who may give decision on such a dispute himself or request the Government to nominate any other officer of the Government for arbitration. Decision of the Managing Director or the Officer nominated by the Govt. shall be final & binding on both the parties.

Schedule of Prices

For installation and commissioning of Audio Visual System
in the meeting hall of Divisional Commissioner Jammu.

Annexure 'A'

Meeting Hall (Office Of Divisional Commissioner)					
Display System					
S. No.	Item	Description	Qty. (unit)	Rate/unit To be quoted by the tenderer (incl. of all Taxes)	Amount
1	Projector	3500 Lumens ANSI, LCD Projector, WXGA Resolution, 16:9 Aspect Panasonic/Christie/Barco	1		
2	Ceiling Mount	Ceiling Mount Kit for Projector, Custom/equivalent any brand	1		
3	Motorised Screen	92" Diagonal Motorised Screen, 16:9 Aspect Ratio Draper/DNP/ Da-lite	1		
4	Cable Cubby	Cable Cubby for wire management, Extron/Magnum/Crestron	2		
5	Switcher	2 INPUT vga Audio switcher with Dual VGA Audio Distributed output, Extron/Analog- way/Crestron	1		
Audio System					
1	Mics	Table Embedded Microphone, Shure,/Crown/AKG	2		
2	Mics	Wireless Handheld mic, Shure,/Crown/AKG	1		
3	Mixer	2 Mic, 4 line mixer, Soundcraft/Clearone/Bose	1		
4	Feedback Suppressor	Feedback Suppressor, DBX/ Clearone/Bose	1		
5	Amplifier	Dual Channel Amplifier, Crown/Bose/QSC	1		
6	Ceiling Speakers	40w in ceiling speakers, JBL/QSC/Bose	4		
Installation Accessories & Services					
1	Installation & Commissioning				
2	Cables & Connectors				
3	7U Equipment Rack				
Maintenance Charges for one year					

Signature:

Seal :

Annexure- B

GIST OF GENERAL TERMS & CONDITIONS

1. Commencement of job : Within 4 weeks
2. Terms of payment : 90% on receipt of material at site & after proper verification by Manager and balance 10% after expiry of warranty period.
3. Earnest money : 2% of quoted value
4. Performance Guarantee : The work shall be guaranteed for a period of 18 months from the date of commissioning.
5. Income tax : Shall be deducted at source.
6. Prices ; FIRM for the year 2011-12
7. Names & Telephone Nos. of three major customers :
8. Annual Turn Over during
2009-10
2010-11

Signature :
Seal :
Name :
Designation :
Name of the Firm :

Annexure- C

TENDERER's PARTICULARS

1. Name of the Tenderer :
2. Address of the Tenderer :
3. Name & Address of original
Manufacturer :
4. Name & address of the person
to whom all references shall be
made regarding tender enquiry:
5. Name & address of factory
premises and location :
6. Name & address of local
authorized dealer through
whom the supply/transactions
will be made.

Telephone No.:

Fax No :

Signature :
Seal :
Name :
Designation :
Name of the Firm :

Annexure- D

UNDERTAKING

The Managing Director,
J&KPCC Ltd.,Jammu.

Sir,

Having examined the Tender documents thoroughly alongwith all the Annexures in particular,we the undersigned offer to execute the work in conformity with the tender documents for sums as may be ascertained in accordance with the schedule of prices provided in the tender.

We agree to abide by this tender upto financial year 2011-12

We agree to abide by all the terms & conditions as laid down in the tender documents.

We understand that you are not bound to accept the lower or any tender you may receive.

We also understand that you have the right to vary the qualities and split the order among the tenderers.

We declare that no criminal case is pending against our firm and/or any of its directors or partners.

Signature :
Seal :
Name :
Designation :
Name of the Firm :